

Wetherby Neighbourhood Planning

Minutes of Meeting

Subject	Neighbourhood Planning Sub Group Open Meeting
Date and Place	Wednesday 14 th May 2014, Wetherby Town Hall, 6pm
Attendees	Alan Lamb (Chair & Mayor), Julie Turner, Galan Moss, Norma Harrington, Rachel Kato, David Barker, Rob Hart, Simon Carvell, Karen Bradshaw (clerk).

1. AL welcomed all to the meeting at Wetherby Town Hall.
2. Apologies: Harry Chapman, Rosy Tebbett, Nish Kanabar, John Wilkinson, Phil Joyce, Mel Jones, Michael Garlick.
3. One amendment required to the minutes – item 6 should read ‘meetings are being arranged’.
4. The group reviewed the groups that were presents’ progress. Health & Wellbeing are waiting for meetings to be confirmed with the health planners at Harrogate and Leeds hospitals, and Dr Ibbotson from Hallfield Lane. No one was present at the meeting from the Education group, but a document that had been put together was circulated. Working and Shopping has also put together a comprehensive document but would be looking at taking back on the issue of parking and would need to meet with each other to discuss this.
5. The group looked at the timeline which had been prepared by RH & SC. From the timeline it was clear that a rough draft plan is required in 6-8 weeks’ time. The items that were unclear were how long the final plan would take to draft and how long the inspection time would be. It was agreed that the rough drafts should be ‘tested’ on by local individuals with knowledge of each sections, people who have not been involved in the plan to date. These people would be business leaders, education providers etc.
6. AL will look into finding 4 or 5 plan writers/advisors and booking the now for a time slot in June/July. AL to contact Ian McKay at Leeds City Council to see who he recommends. AL to organise finance costs to cover the cost of the advisor. At the next meeting AL will discuss with the group the available options. **ACTION AL**
7. At the next meeting, each sub group will present their draft proposal to the group for analysis and discussion. **ACTION RH, DB, PJ, NH.** The chairs of the sub groups were decided to be as follows:-

Transport and Housing	Rob Hart
Working and Shopping	David Baker
Education	Phil Joyce
Health, Wellbeing & Leisure	Norma Harrington

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8. The group agreed that AL was the best person to write the vision statement / introduction to the plan. **ACTION AL**
9. Date of the next meeting: - **Wednesday 4th June 2014, Wetherby Town Hall, 6pm – 8pm**
10. Meeting closed 8.00pm